

April 16, 2019

Lane Moore  
Bentley School  
PO Box 299  
Bentley, AB T0C 0J0

**Re: Career and Technology Studies (Construction) Award**

Dear Lane Moore,

Merit Contractors Association's Career and Technology Studies (CTS) in Construction Award is an annual prize that recognizes individual achievement, promotes construction as a career while partnering education with industry. The award encourages Alberta high school students with expressed interest in construction to excel in their studies. To date, more than 120 Alberta high schools participate in this program.

A certificate of achievement and cash award of \$300 is presented to the top grade 12 student enrolled in Career and Technology Studies (Construction). To qualify for the CTS Construction Award, a student must:

- Be enrolled in grade 12 (grade 11 students enrolled in grade 12 classes are not eligible)
- Achieve top marks in a grade 12 construction-related class
- Display high interest in CTS construction courses
- Demonstrate leadership in the classroom
- Exhibit a co-operative approach with fellow students and teachers.

We request CTS staff review and select their candidate based on the above criteria.

**REQUEST PROCESS**

Please submit the following information a minimum of three weeks in advance of your awards ceremony by email ([awards@meritalberta.com](mailto:awards@meritalberta.com)):

- A) A letter nominating the student that includes:
  - a. Name of student nominated
  - b. Date of the award ceremony
  - c. School name, address, phone/fax numbers, email and contact person
  - d. Why the student deserves recognition
  
- B) A photo of the student with nominating teacher/administrative staff member, preferably alongside the completed project.

A \$300 cheque and student certificate will be sent to the school once Merit has received the information required.



We ask that this award be presented by your CTS staff on behalf of Merit Contractors Association, at your school's annual award ceremony. Below is a script we request be shared during the award presentation:

"Merit Contractors Association is a not-for-profit organization dedicated to providing innovative human resources solutions to the construction industry and is proud to support outstanding youth in their education endeavours."

Should you require additional information, please contact Jordan Martin by email at [awards@meritalberta.com](mailto:awards@meritalberta.com), on his direct line 780-455-5999 ext. 200 or toll free at 1-888-816-9991. We look forward to receiving your nominations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dean G. Welke'. The signature is fluid and cursive, with a large initial 'D'.

Dean G. Welke  
Director, Merit College of Construction