



STUDENT NAME: _____

Activity: Golf Academy 2019

Dear Parents & Guardians:

Golf Academy - Gull Lake Golf Course - April - June 2019 & September 2019

Bentley School is offering golf lessons to students in Gr. 1 - 12 from Gull Lake Golf Course. Punch cards and memberships are for the entire season (April - October). Please note that the punch cards are not used during the school lessons and are additional days you can use through the golf season.

Options (please check only one): Student Name: _____ Grade: _____

___ \$180	___ \$350
<ul style="list-style-type: none"> • Lessons by a certified Golf Pro • 10 punch card at the Gull Lake Golf Course 	<ul style="list-style-type: none"> • Lessons by a certified Golf Pro • Full junior membership at the Gull Lake Golf Course

The following letter is to provide information regarding the above field trip. The extensive length and format of this letter are required and in accordance with [Wolf Creek Administrative Procedure 260 - Field Trips](#). Our itinerary/schedule for the field trip will be as follows:

Itinerary

Lessons will run April 24 - June 27, 2019 and September 2019. Lessons will be held one afternoon per week (either Wed or Thur p.m.). Depending on numbers an additional time slot Thur a.m. may be added. Parents will be notified which grades will be golfing on which day.

Supervision of students on this field trip will be covered by **Pam Stephenson**. We will be traveling by **Wolf Creek Bus** to and from our field trip destination. Safety precautions and supplies required, as well as student expectations, are as follows:

Safety Guidelines, Special Equipment, and Supplies

- Bring a snack and water bottle if you think you will require these items.
- Please dress appropriately for the weather and appropriate clothing for golfing.
- Golf clubs if you have them (Golf clubs are not permitted on the regular bus route and must be brought to school)
- Golf clubs are available to use at the course if you do not own a set.

Student Expectations

- Students are to follow all bus transportation rules and etiquette.
- Students are to follow all Gull Lake Golf Course rules
- Students are to follow all school rules and behaviour expectations during the outing
- Students may not leave the designated area at any time
- ***All items unattended are left at the owners own risk. The school will not be responsible for lost or stolen items.

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- No one is allowed to bring any alcoholic beverages or illegal drugs/cigarettes, smokeless tobacco products etc. Individuals will be sent home at the parent's expense if this rule is broken.
- All students are expected to take part in all scheduled activities unless otherwise discussed with the lead teacher.
- Any malicious damage or theft that occurs during your visits to any venue, belongings of others etc. Will be assessed by the lead teacher. Students will be held responsible for any such damage/theft etc.
- Bentley School cannot take responsibility for lost items. We strongly recommend that students do not bring electronic devices such as iPads, cellular devices, iPods, jewelry or other valuables on the field trip. However, if students choose to bring these items, Bentley School will not be responsible for any lost or stolen items of this nature. Students choosing to bring these items do so at their own risk.
- Students are only permitted to use cell phones and devices at the teacher's discretion and in accordance with the WCPS digital citizenship norms and acceptable use policy.
- Students must adhere to all WCPS digital citizenship norms and WCPS student code of conduct expectations.
- Students are expected to behave in a polite and respectful manner at all times.

The following emergency procedures will be followed in the event of injury, illness or unusual circumstances:

Emergency Procedures

- At least one supervisor trained in first aid or otherwise qualified to render emergency medical assistance will be on the trip.
- We will have an updated medical alert list of students who have special medical conditions.
- Depending on where the incident happens, staff will be notified immediately by walkie-talkies, cell phone or in person.
- A supervisor will remain with the student while someone goes for help (if necessary). where the incident happens, staff will be notified immediately by walkie-talkies, cell phone or in person.
- An ambulance will be dispatched if the injury or illness is severe.
- Parents will be notified as soon as possible of the incident.

Thank you in advance for discussing these safety precautions with your child and ensuring he/she has all necessary supplies for this field trip. **The cost is \$180 or \$350 depending on the option chosen. Online payment will be available the week of April 15 and is due by Tuesday, April 23.**

Available methods of Payment:

- ✓ Cash
- ✓ Cheque (Payable to WCPS)
- ✓ Online (*Through Parent Portal)
- ✓ Debit/Visa/MasterCard (available at the school office)

Please sign the following consent and medical information portion and return this entire booklet with your child by **Friday, April 12.**

Thank you for your continuing cooperation and support. Should you have any questions, please do not hesitate to contact **Pam Stephenson**

Yours truly,

Pam Stephenson

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Acknowledgement of Risk and Informed Consent Form

Golf Academy - Gull Lake Golf Course - April - June 2019 & September 2019

I, _____ (please print full name) the parent/guardian of _____ (please print full student's name), recognize that my child will participate in Golf Academy 2019, April - June, 2019 & September 2019 as sanctioned by Bentley School.

This activity involves certain risks, danger, and hazards to the participants. These may include but are not limited to, personal injury, death, property damage, expense and other loss, delay or inconvenience and trip or event cancellation or curtailment.

Transportation for this activity will be by way of Wolf Creek Public Schools bus. Students are expected to ride the Wolf Creek Public Schools bus to and from the activity location. **If for some extenuating circumstance, your child is not able to ride the bus, he may only ride with you, the parent if written notice is provided to the supervisor in charge prior to the trip. Parents may obtain a driving permission from the lead teacher. Students will NOT be permitted to ride to/from the venue with another student's parents.**

I also understand that during this activity, authorized staff of Bentley School, supervisory adults, as well as employees of other agencies associated with this activity will endeavor to instruct, protect, and care for the wellbeing of my child as would I in their place, including making decisions regarding the medical care of my child. I understand that my child will be expected to uphold the behaviour expectations of students of Bentley School as in any other school endeavor as outlined in the Student Code of Conduct. I understand that my child's failure to abide by behaviour expectations could result in his/her removal from the activity without refund.

I have discussed the risks and expectations of this activity with my child and have confidence that my child understands them. I am aware that every parent has the right to deny his/her child's participation in a school activity and that this activity is not a prerequisite for the completion of any required course of study. As the parent/guardian, I will ensure my child is appropriately prepared and has the necessary equipment.

I am also aware that the Principal reserves the right to postpone, terminate or cancel an activity at any time and with little notice if the activity can no longer be conducted in a safe and secure manner. I realize that I may not receive all or any of the money I had thus far invested and accept the loss without expecting reimbursement from the school.

I have read the above statements and understand the nature of the document and its content. I consent to the participation of my child in this activity and associated activities.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date (dd/mm/yy)

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Information - please complete in full

Student Name: _____

Parent/Guardian Contact Name and Phone Number(s) during the time period this field trip will be taking place:

Medical Information: please write any and all medical conditions (including allergies) your child has:

Medication/Medical Treatment: please write any and all medication(s) or medical treatment(s) your child requires or may require. This includes treatment for allergies as outlined in Wolf Creek [Administrative Procedure 317 - Life-Threatening Medical Conditions](#). Please note, any distribution of medication to students must meet all requirements of Wolf Creek [Administrative Procedure 316 - Administering Medication or Medical Treatment](#). Please contact the lead teacher well in advance if your child will be requiring distribution of medication during this field trip.

Please return all four pages of this form to your homeroom teacher or either school office.

Deadline Date: Friday, April 12, 2019

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