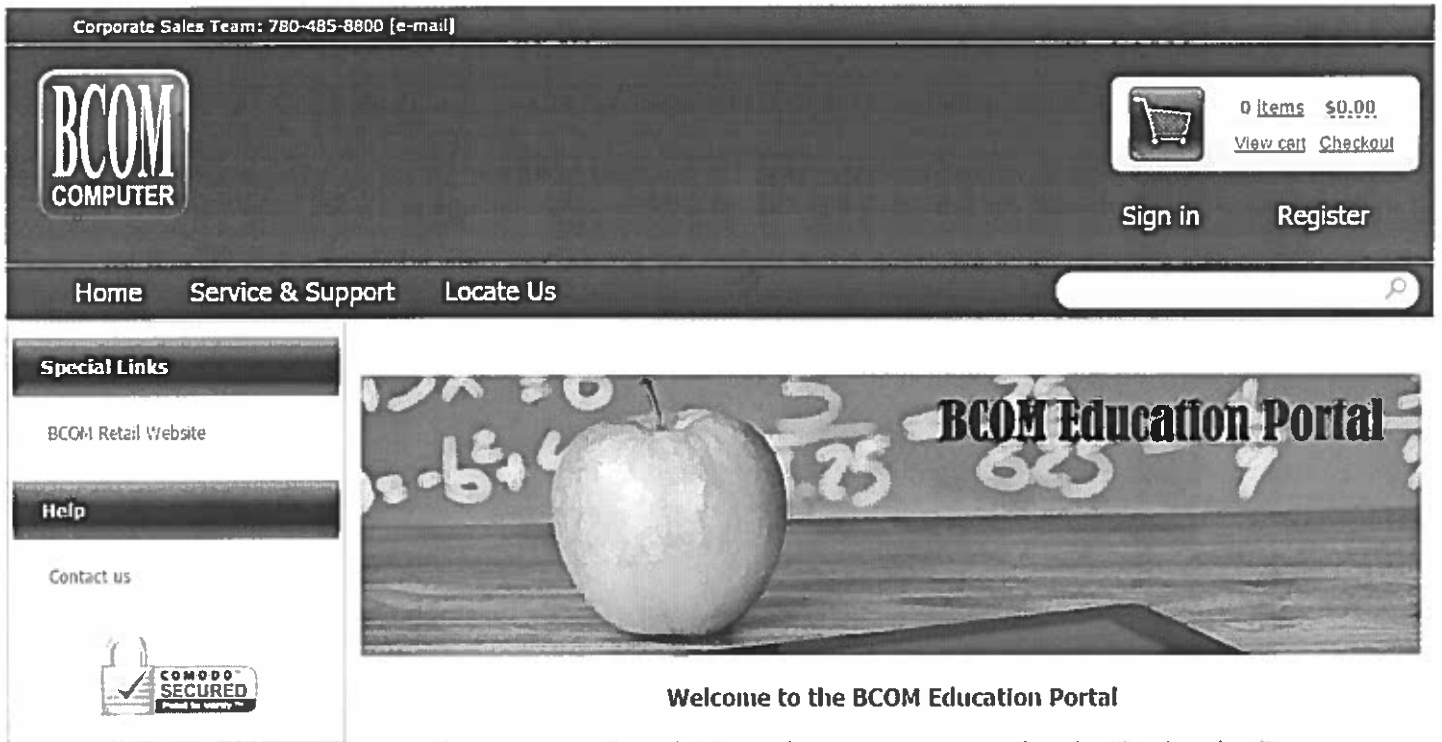


Wolf Creek Public Schools *Creating Success For All Learners* Chromebook Parent Purchase Program

Wolf Creek Public Schools is pleased to be working with BCom Computer to provide an option for our families to purchase a Chromebook that can be used to support their students' learning in Wolf Creek.

In partnership with Wolf Creek Public Schools, BCom Computer has built a section of their online store specifically for Wolf Creek parents and students. This website can be accessed by navigating to the following address:

www.b-com.ca/wolfcreek/



Instructions

1. The first time you visit the Wolf Creek Parent Purchase Portal you will need to create a profile by clicking on the REGISTER NOW button.

2. Clicking on the REGISTER NOW button will bring up a page where you will be asked to enter a school access code and some user information such as an email address and password.

See next page for access code info.

3. In order to be granted access to the Wolf Creek specific section of this website you will need to enter the following case sensitive code into the School Access Code window:

School Access Code

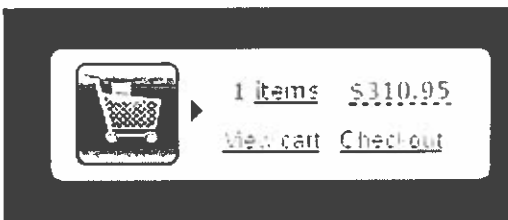
School Access Code: Success4all!

Success4all!

We ask that our Wolf Creek families keep this access code confidential as it pertains specifically to a program designed for Wolf Creek students. As per our agreement with BCom we are not able to extend the Parent Purchase Program to families who are not members of the Wolf Creek Public Schools community.

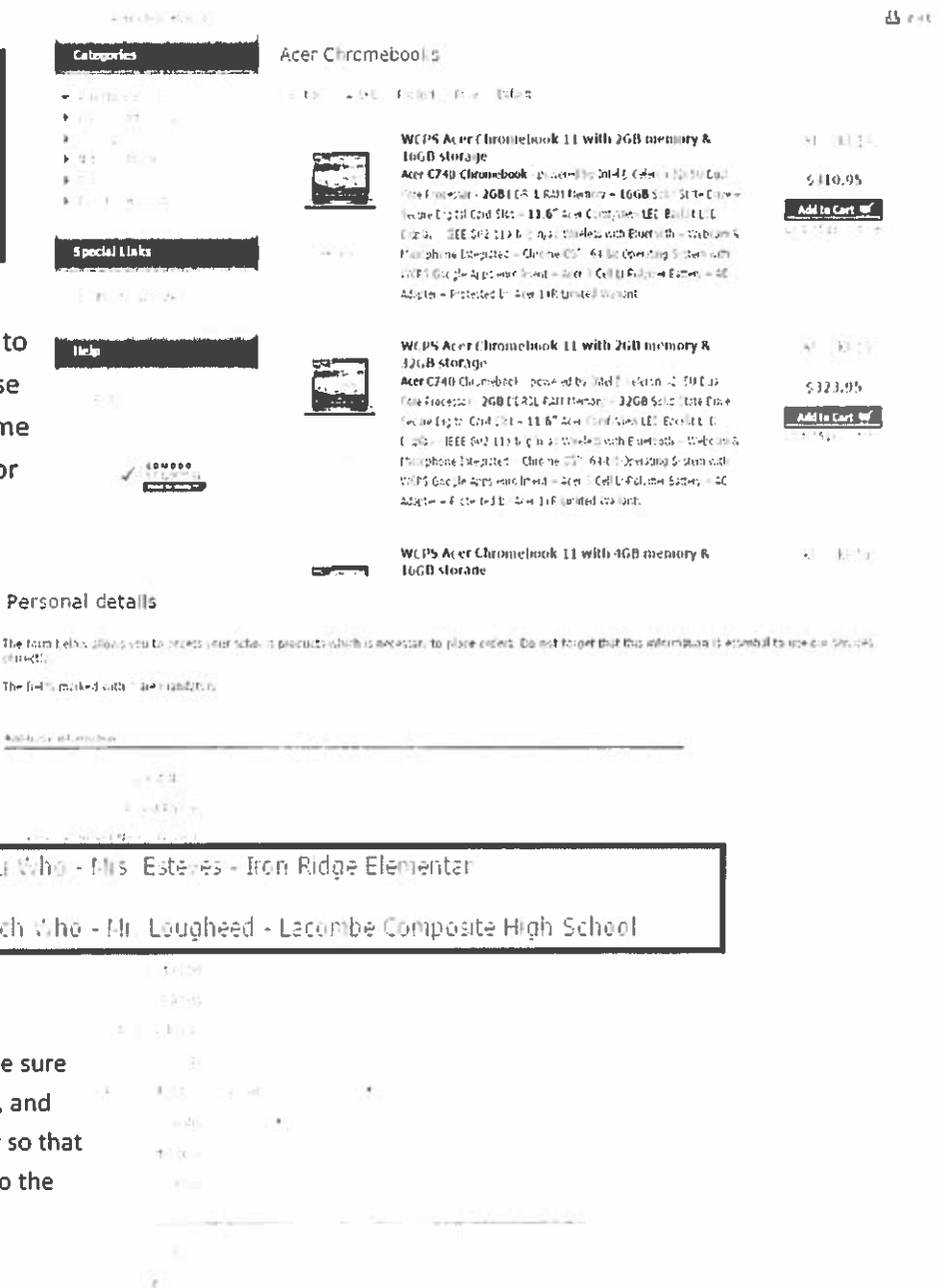
4. Once you have successfully created an account on the Parent Purchase website, you will get access to a made for Wolf Creek selection of Chromebooks, accessories, and warranty options.

If you have any questions about the devices, warranty options, or need any other information about the Parent Purchase Program please do not hesitate to touch base with an administrator at your student's school.



5. Once you have completed adding items to your virtual "shopping cart" and you choose to checkout, you will be asked to enter some personal information which is important for warranty, delivery, and set up of each Chromebook.

Each Chromebook ordered will be delivered to Wolf Creek Public Schools division office for final set up and delivery.



Provide Student Name, Teacher, & School for each Chromebook.

IMPORTANT:

For each Chromebook purchased, please make sure you include the Student name, Teacher Name, and School information for each device separately so that we can ensure delivery of each Chromebook to the correct student.



Place order

Delivery method

Pre-arranged delivery to WCPS Central Office. WCPS Technical Services will handle initial set-up then distribute Chromebooks to students. For labelling purposes, we collect student information during the check out process.

Payment method

Credit Card

Visa or Mastercard Only

BCOM Spread Payment Plan

Visa or Mastercard Only. A payment processing fee applies which is equal to 5% of the order total. Divides the total into four payments with the first payment processed at time of order, second payment in 30 days, third payment in 60 days, and final payment in 90 days.



6. The next screen / step in the process will provide you with some specific information about shipping and also the available payment options for the Parent Purchase Program.

BCom Computers offers the choice to:

1. pay the total cost of the order all at once or;
2. a payment plan where the total cost of the device and any optional accessories and warranty can be paid over the course of 4 payments.



Example Order Only

| Item | Price |
|---|-----------------|
| Subtotal | \$410.95 |
| Shipping & Handling cost | \$0.00 |
| Electronic Recycling Fee - Lapt/Tabllet | \$1.20 |
| BCOM Payment Plan 5% | \$15.61 |
| GST/IBST 5% | \$16.39 |
| TOTAL: | \$444.15 |

| | |
|-------------------------|--------|
| 1st Payment of \$107.10 | 107.10 |
| 2nd Payment of \$107.10 | 107.10 |
| 3rd Payment of \$107.10 | 107.10 |
| 4th Payment of \$107.15 | 107.15 |

7. Once you have entered your credit card information for payment, you will need to check off "I accept the Terms and Conditions ..." button and press the **Submit Order** button at the very bottom of the page.

You will receive an emailed receipt at the address you provided when making your account.

Wolf Creek Public Schools will work with BCom Computer to ensure that turn around and delivery times are reasonable and meet our expectations. Your student's device will be delivered by Wolf Creek Tech Services Staff to your son / daughter's school.

